



Northumberland County

SENT VIA EMAIL

March 8, 2024

Town of Cobourg Council

**Re: Emergency Shelter Agreement and Emergency Care Establishment
Licensing By-law**

Dear Mayor Cleveland and Members of Council,

At the March 6, 2024, Special Meeting of Northumberland County Council, Council directed staff to negotiate an Emergency Shelter Agreement with the Town of Cobourg and/or Transition House.

On behalf of Northumberland County Council, this letter serves as a formal request to the Town of Cobourg Council to delay the March 28, 2024, force and effect date of By-law Number 000-2024, being a By-law 'to License, Regulate and Govern Emergency Care Establishments in the Town of Cobourg', in order to allow County and Town staff time to continue productive negotiation of an agreement.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Ostrander".

Brian Ostrander
Warden for Northumberland County
*On behalf of Northumberland County
Council*

CC://

Olena Hankivsky, Deputy Warden
Bob Crate, County Councillor
Scott Jibb, County Councillor
John Logel, County Councillor
Mandy Martin, County Councillor
Jennifer Moore, CAO
Lisa Horne, Director
Rebecca Carman, Associate Director
Brent Larmer, Director of Legislative Services
and Municipal Clerk, Town of Cobourg